

The image shows a Metrobank Payment Slip form. At the top left is the Metrobank logo. The title 'PAYMENT SLIP' is at the top right. Below the title, there are sections for 'Payment For', 'Mode of Payment', and 'Amount'. The 'Mode of Payment' section includes checkboxes for 'CASH', 'CHECK', and 'DEBIT MY ACCOUNT NO.'. The 'Amount' section has fields for 'In Words' and 'In figures'. Below these is a section for 'ACCOUNTHOLDER'S SIGNATURE' with a 'VALIDATED' stamp. A large empty box is present below the signature section. At the bottom, there is a table for 'CASH DENOMINATION BREAKDOWN' with columns for 'DENOMINATION', 'PIECES', and 'AMOUNT'. Below the table is a section for 'TOTAL CASH PAYMENT' and a section for 'PLEASE LIST EACH CHECK AND ENDORSE PROPERLY' with columns for 'BANK/BRANCH', 'CHECK NO.', and 'AMOUNT'.

## Payment Options

### Bank Payment

1. Go to the nearest / most convenient Metrobank Trust Co. (MBTC) Branch.
  2. Get a copy of Metrobank’s “Payment Slip” (pls find attached SAMPLE copy) and accomplish the required information/details;
    - Company Name:** Ateneo de Manila University
    - Subscriber Name:** Name of paying CLIENT
    - Reference No.:** Purpose of Payment
    - Subscriber No.:** 3 digit Center Code (090)
    - Mode of Payment:** Cash/Check/Debit account
    - Amount Payment:** PhPxxx.xx
- NOTE: Slips are to be accomplished in duplicate copies.  
1st copy- Bank copy  
2nd copy- Client’s copy*
3. Present payment slip to MBTC tellers together with cash/check.
  4. Once validated, MBTC Teller will give Ateneo De Manila University client/client representative a validated copy.
  5. Before leaving, Check & verify the copy received (Payment slip serves as proof of payment);
    1. if validated.
    2. and, if the copy was the one accomplished & presented to the Bank teller
  6. Present the validated copy of payment slip to Ateneo De Manila University – unit-in-charge or contact person for issuance of Official Receipt.

### Check Payment

All check payment must be in Philippine Peso  
Check must be made payable to Ateneo de Manila University

### Cash Payment

All cash payment will only be accepted at the conference venue